(Revised 1/3/11)

# **Employee Post-Travel Disclosure of Travel Expenses**

RECEIVED
SECRETARY OF THE SENATE PUBLIC RECORDS

Form RE-2

Post-Travel Filing Instructions: Complete this form within 30 days of returning from 2019 HAY -9 PM 1:58 travel. Submit all forms to the Office of Public Records in 232 Hart Building.

	ule 35.2(a) and (c), I more me. I also certify that		sures with respect to	travel expenses that have been or	wi
<del> </del>	ate Sponsor Travel Cer	rization (Form RE-1), <u>I</u>	attachments (itinerar	y, invitee list, etc.)	
Private Sponsor(s) (lis	Stanford Univ	ersity's Hoover Insti	tution ————————————————————————————————————	•	
Travel date(s):	23-25, 2019	<u>.</u>			
Name of accompanying Relationship to Travel	ng family member (if a ler:   Spouse   O	ny): Child			
	COSTS IN EMPLOYEE	EASE DUE TO THE ACC EXPENSES. (Attach addit		SE OR DEPENDENT CHILD, ONL y.)	Y
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)	
☐ Good Faith Estimate	\$32.00 (Shuttle)	\$400.00	\$161.20	\$0	
☑ Actual Amount					
Expenses for Accomp	· · · · · · · · · · · · · · · · · · ·	pendent Child (if applic	able):		
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)	
☐ Good Faith Estimate					
☐ Actual Amount					
•	<del>-</del>	ents attended. <i>See</i> Senat Congressional staff v		ttach additional pages if hree days of	
seminars, simula	tions, and keynote	presentations	<u>-</u>		
5/2/2019 (Date)	Katherine (Printed n	C Harris  Tame of traveler)		(Signature of traveler)	
		MEMBER/OFFICER:		(Olgharan C O) in aveicny	
			ctions with travel des	cribed in the Employee Pre-Tran in Rule 35.	rel
7 MM 201' (Date)	7		Sikindiume of Super	rvising Senator/Officer)	

# **EMPLOYEE PRE-TRAVEL AUTHORIZATION**

<u>Pre-Travel Filing Instructions</u>: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Date/Time Stamp:.

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FTHTC HAR25'19PM 2:34

required post-maver disclosure.	
Name of Traveler:	Katherine Clark Harris
Employing Office/Committee:	Senate Select Committee on Intelligence
Private Sponsor(s) (list all): Stanford Un	niversity's Hoover Institution
Travel date(s): April 23-25, 2019	
Note: If you plan to extend the trip	for any reason you <u>must</u> notify the Committee.
Destination(s): Palo Alto, CA	
Explain how this trip is specifically connec	cted to the traveler's official or representational duties:
presentations with leading experts. This prog portfolio; disinformation campaigns, active m	r Congressional staff consisting of threes days of seminars, simulations and keynote gram will inform current work around China technology transfer that is within my neasures and social media; as well as be critical to cyber and privacy matters that are immittee. Hearing from leading experts, like those at Hoover, is critical to formulating Intelligence Community.
Name of accompanying family member (if	fanv).
Relationship to Employee: Spouse	· · · · · · · · · · · · · · · · · · ·
I certify that the information contained in t	this form is true, complete and correct to the best of my knowledge:
3/25/19	
(Date)	(Signature of Employee)
TO BE COMPLETED BY SUPERVISING SE Secretary for the Majority, Secretary for the M	ENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms linority, and Chaplain):
Mark R Warner	hereby authorize Katherine Clark Harris
(Print Senator's/Officer's Name)	(Print Traveler's Name)
related expenses for travel to the event des	to accept payment or reimbursement for necessary transportation, lodging, and scribed above. I have determined that this travel is in connection with his or her older, and will not create the appearance that he or she is using public office for
I have also determined that the attendance	of the employee's spouse or child is appropriate to assist in the representation
of the Senate. (signify "yes" by checking box,	
3/25/19 KCH	Mar Roman
(Date)	(Signature of Supervising Senator/Officer)

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

۱.	Sponsor(s) of the trip (please list all sponsors): Stanford University's Hoover Institution
2.	Description of the trip:  An intensive program for Congressional staff which consists of three days of seminars, simulations and keynote presentations.
3.	Dates of travel: April 23-25, 2019
4.	Place of travel: Stanford University, Palo Alto, CA
5.	Name and title of Senate invitees: Katherine Harris
6.	<ul> <li>I certify that the trip fits one of the following categories:</li> <li>         (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.</li></ul>
7.	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	- AND -
	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8.	I certify that:
	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.  - AND -
	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

9.	USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.  - OR -
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).  -OR -
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
<b>i</b> 1.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:
	Stanford University's Hoover Institution solely planned all aspects of the trip including topics discussed,
	travel/accommodation logistics, and required paperwork. Hoover staff will also be responsible for traveling
	with Congressional staff and managing logistics for the duration of the trip.
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
	The Hoover Institution is a research institution that seeks to improve the human condition by advancing
	ideas that promote economic opportunity and prosperity while securing and safeguarding the peace through
	its world renowned scholars, library and archives, as well as by engaging Congress and its staff.
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:
	This is the sixth sponsored trip for Congressional staff organized by the Hoover Institution. The latest of
	which was in August 2018 and had a similar format to this trip.

Stanford University's Hoover Institution regularly sponsors policy panels and roundtables for think tank					
scholars, journalists, Congressional staff, executive branch officials, academics and members of the pu					
Total Expenses for E	Each Participant:				
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expense	
	\$710	\$400 total (\$200/ night)	\$160 total	None	
Good Faith		/ <b>j</b>			
estimate	\$650 Roundtrip airfare				
☐ Actual					
Amounts	\$60 ground transportation				
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congressional participation or b) the congressional participation involves an expension of the congression o	pation:  vent that is arranged/org the location of the event	anized specifically with or trip	h regard to congress	vith regard to	
congressional participation or b) the congressional participation of the trip involves an electing and location of the locatio	pation:  vent that is arranged/org the location of the event ignificant number of Califer Institution's headquart	anized specifically with or trip fornia-based Senior Fers on the Stanford Ur	h regard to congress	vith regard to	
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	Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:			
	Lodging expenses are less than the federal per diem for Palo Alto, CA. Meal			
	expenses are less than the federal per diem for Palo Alto, CA.			
	Describe the type and class of transportation being provided. Indicate whether coach, business-class or firs class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:			
	Stanford University's Hoover Institution will provide coach-class, round trip airfare between D.C. and San			
	Francisco, and round trip ground transportation between Stanford University and SFO airport.			
	I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not incleave expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided all attendees as an integral part of the event, as permissible under Senate Rule 35).			
•	List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:  None.			
	I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor):  Signature of Travel Sponsor:  [			
•	Name and Title: Michael G. Franc, Director of Washington, D.C. Programs			
,	Name of Organization: Hoover Institution			
	Address: 1399 New York Avenue, NW Suite 500			
	mara 1 - 1 - 202 760 2202			
	Telephone Number: _202-760-3203			
	Fax Number: 202-760-3203			

First	Last
Donald	Bergin
Katherine	Harris
Brianne	Miller
Cara	Mumford
Catherine	Sadler
Brett	Freedman
Wallace	Hsueh
Andrew	Kalaris
Robert	Murray
Nathan	Paxton
Jack	Thorlin
Therese	Meers



Dear Ms. Harris,

We are pleased to inform you that you have been selected to attend the Hoover Institution's Stuart Family Congressional Fellowship Program, which takes place on the Stanford University campus in Palo Alto from April 23-25, 2019. To proceed, please confirm your agreement to attend by completing this form by the close of business on Friday, March 15th.

Once confirmed, you will need to complete the necessary ethics paperwork. In this packet, you will find the necessary forms to be submitted to your ethics committee. This packet includes:

- Employee Pre-Travel Authorization Form (For you to fill out)
- Private Sponsor Travel Certification Form
- Agenda & Flight itinerary
- This letter as a Copy of Sponsor Invitation
- List of Senate participants

You will need to fill out the Employee Pre-Travel Authorization Form and submit this entire packet to your Ethics Committee for review by Friday, March 22nd. Upon submission, please notify Andrew Clark at afclark@stanford.edu

The Congressional Fellowship will take place from April 23rd through April 25th. Plan to depart from Washington, D.C. the morning of April 23rd and return the afternoon of April 25th. Please be sure to review all of the action items and deadlines in the attached document titled "Next Steps."

Should you have any questions, do not hesitate to let us know. Thank you for your participation. We look forward to welcoming you to Stanford University and expect an excellent program.

Sincerely,

Michael G. Franc

Director, Washington D.C. Programs Hoover Institution, Stanford University

Muhal G. Frank

# THE HOOVER INSTITUTION IN WASHINGTON STUART FAMILY CONGRESSIONAL FELLOWSHIP PROGRAM

# U.S. POLICY AND INTERNATIONAL SECURITY IN A CHANGING WORLD APRIL 23-25, 2019

# **HOOVER INSTITUTION, STANFORD UNIVERSITY**

Note: There will be 10-minute breaks between sessions.

# **TUESDAY, APRIL 23**

12:15 PM: Arrive Lou Henry Hoover Building at Stanford University

Location: 580 Serra Mall, Stanford, CA 94305

12:30 - 1:00 PM: Welcome by Hoover Director Tom Gilligan and Lunch

1:00 – 2:10 PM: State of Liberal Democracy

**Larry Diamond** 

2:20 – 3:30 PM: History US Foreign Policy Grand Strategies

HR McMaster

3:40 – 4:50 PM: America's Place in the World Economy

**Edward Lazear** 

5:00 – 6:10 PM: Pre-Dinner Keynote

360° Look at Russia

Michael McFaul

6:10 – 6:30 PM: Transport to Dinner

6:30 - 8:30 PM: Informal Dinner

Location: Tacolicious, 632 Emerson Street, Palo Alto, CA 94301

8:30 PM: Transport to Schwab Residential Center

Location: 680 Serra Street, Stanford, CA 94305



# WEDNESDAY, APRIL 24

All meetings will be held in: Annenberg Conference Room, 580 Serra Mall, Stanford, CA 94305

8:30 – 9:00 AM: Continental Breakfast

9:00 ~ 10:00 AM: A view inside Iran

Abbas Milani

10:10 AM - 11:20 PM: The Shultz Hour - Issues on his mind

**George Shultz** 

11:30 AM - 12:30 PM: 360° Look at China

Elizabeth Economy

12:30 PM: Lunch

12:45 – 2:00 PM: Lunch Keynote

The Future of Cyberspace

Andrew Grotto, Herb Lin, Toomas Hendrik Ilves

2:10 – 3:20 PM: Al and Geopolitics

John Villasenor

3:20 – 3:45 PM: Hoover Tower Tour

3:45 – 4:45 PM: Archives Presentation

**Location: Tower Room 110** 

4:45 – 5:30 PM: Tour of Hoover/Stanford Campus

5:30 – 6:00 PM: Reception

**Location: Courtyard** 

6:00 – 8:30 PM: The Peril and Promise of Cybersecurity and American Competitiveness

**Alex Stamos** 

**Location: Pavilion** 

8:30 PM: Walk to Schwab Residential Center

Location: 680 Serra Street, Stanford, CA 94305



# THURSDAY, APRIL 25

All meetings will be held in: Annenberg Conference Room, 580 Serra Mall, Stanford, CA 94305

9:00 – 9:30 AM: Continental Breakfast

9:30 – 10:40 AM: Cold War II? U.S. – China Relations in Historical Perspective

**Niall Ferguson** 

10:40 AM: Pick up boxed lunch and Departs Campus

